



POST OF PATROL AND SECURITY OFFICER (ON SHIFT)

Applications are invited from qualified candidates who wish to be considered for appointment as Patrol and Security Officer, to work at Airport of Rodrigues Ltd, Sir Gaetan Duval Airport, Plaine Corail, Rodrigues.

1. AGE LIMIT

Candidates should have reached their **18th** birthday and should **not** have reached their **30th** birthday by the closing date for the submission of applications.

2. ACCADEMIC, PHYSICAL AND OTHER REQUIREMENTS

- a. Candidates should be the holder of a School Certificate or General Certificate of Education from a recognised institution with passes at “Ordinary Level” in five subjects including English, French, Mathematics and/or Accounting obtained on one certificate or an equivalent qualification acceptable to the Board of Directors of Airport of Rodrigues Ltd. Evidence of qualifications claimed **must** be submitted.
- b. Candidate must be computer literate.
- c. Candidates should possess a Private Car Driving License (manual gear)
- d. Candidates should have the ability to take initiative, to work within a team and to demonstrate excellent customer service and interpersonal skills.
- e. Candidates should satisfy the following physical requirements:-

Height and Chest	<p>For Male Candidates: Height : 1m70 Chest measurement (normal inspiration): 84 cm</p> <p>For Female Candidates: Height : 1m63</p>
Body Mass Index (BMI)	<p>have a good physique with their Body Mass Index (BMI) values preferably ranging between 18.50 and 24.99. The weight measurement of candidates will be taken for the purpose of computation of the Body Mass Index (BMI). The formula for the calculation of the Body Mass Index (BMI) is:</p> $\text{BMI} = \frac{W \text{ (in kg)}}{H^2 \text{ (in metre)}}$ <p>where W is the weight and H is the height of the candidate</p>
Eyesight:	<p>With or without spectacles or contact lenses, be able to read correctly a vehicle number plate or similar signage at a distance of twenty-three (23) meters and be able to read labels on bottles of spirits and aerosols at a distance of between thirty to fifty (30-50) centimetres;</p>

<i>Colour Perception:</i>	Have colour perception sufficient to use colour X-Ray equipment and to verify airport identification permits that are colour-coded;
<i>Hearing:</i>	With or without an audio aid, be able to hear radio and telephone communications, audio signals emitted by security equipment, and an average conversational human voice at a distance of two and a half (2.5) metres in a quiet room;
<i>Sense of Smell:</i>	Be able to sense odours;
<i>Communication Skills:</i>	Have no speech impediments that would prevent communicating quickly and effectively and have reasonable command of the English language, both oral and written. Knowledge of a second language will be an asset;
<i>Perception and Awareness:</i>	Have powers of observation and concentration sufficient to notice, identify and act on information, circumstances or images in an effective manner;
<i>Chemical Dependency:</i>	Be free from dependence on alcohol or illegal substances; <ul style="list-style-type: none"> • In the event the candidate takes prescribed drugs, due consideration shall be given on an individual basis in order to ensure that their ability to undertake their duties would not be adversely affected. • Drug testing shall be conducted as allowed by the provisions of the law.

Screeners shall be required to provide an updated medical certificate as requirement for recertification. Drug testing should be conducted as required by the appropriate authority, as allowed by law.

3. DUTIES AND RESPONSIBILITIES

- i. To perform airport and aviation security/ patrol and guard duties.
- ii. To operate X-ray and other security equipment.
- iii. To control access of persons and vehicles to and within airport premises as well as control of passengers and cargo traffic.
- iv. To conduct security/ screening/ physical search of passengers, staff, vehicles, cabin baggage, hold baggage, cargo and mail as well as airport building and premises.
- v. To perform clerical and office tasks.
- vi. To supervise tasks carried out by subordinate staff.
- vii. To respond to emergencies.
- viii. To operate CCTV Surveillance System.
- ix. To ensure good house-keeping.
- x. To issue and control airport access permits.
- xi. To effect security check over airport installations and submit report.
- xii. To perform any other related duties.

Patrol and Security Officers may be required to work on a 24-hour shift system throughout the year and carry out such duties as may be required during cyclones and emergencies.

Initially the selected candidate will be employed on probation for one year and will be subject to confirmation in the post thereafter upon satisfactory service and on mutual agreement.

4. REMUNERATION AND BENEFITS

Salary scale: 12,000 x 480 - 16,800 x 600 - 18,600 x 720 - 21,480 x 960 - 22,440 x 1080 - 23,520 (subject to on-going salary review)

Passage benefit granted upon confirmation in the post.

5. SELECTION PROCESS

PHASE 1	<p>Short-listing Candidates are short-listed based on skills and qualifications claimed as per applications in response to the present Advertisement. There may be request for additional documents to substantiate information provided on the application form, in addition to verification of documents submitted and calls to referees.</p>
PHASE 2	<p>Height, Chest, BMI Measurements Phase 2 of the selection process will consist of Height, Chest and Weight measurements.</p>
PHASE 3	<p>Aptitude Test Candidates satisfying Phase 2 will be called for a one-hour written test to assess the logical, spatial and verbal reasoning of candidates.</p>
PHASE 4	<p>Medical Tests Following phase 3, successful candidates will have to go through a Medical Test which may include, but not is limited to:</p> <ul style="list-style-type: none"> i. Eyesight ii. Colour perception iii. Hearing iv. Sense of smell v. Communication skills vi. Perception and awareness vii. Chemical dependency <p>Note: Some components of the medical tests may be performed after the interview process and/or possible employment on probation. Employment may be terminated in case medical test not satisfactory.</p>
PHASE 5	<p>Interview & Security Clearance Candidates having successfully undergone the previous selection phases shall be called for an interview.</p> <p>Note: Candidates may be required to re-submit a valid Certificate of Character if the one submitted at time of application is void (i.e. dated more than one [01] year, if called for an interview.</p>

6. MODE OF APPLICATION

Applicants should submit:

- A. An application form duly filled & signed – available from the website www.airportofrodrigues.com
- B. A recent passport size photograph to be affixed in the space provided on the application form.
- C. Photocopies of National Identity Card, Birth Certificate and Marriage Certificate (*if applicable*).
- D. Photocopies of educational certificates and other referential documents.
- E. Photocopy of valid Driver's License.
- F. Photocopy of valid Certificate of Character, dated less than one [01] year.
- G. Medical certificate/records as proof of Physical & Mental criteria (*as per section 2e of this advertisement*).

7. CLOSING DATE

Applications should be submitted in a sealed envelope and should reach the **Airport Manager** by **14.00hrs on Thursday 16 March 2017** at latest. The top left hand corner of the envelope should be clearly marked "**Application for Post of Patrol and Security Officer**".

8. IMPORTANT

1. The post is restricted for service in Rodrigues only.
2. Preference will be given to qualified candidates domiciled in Rodrigues.
3. ARL reserves the right
 - i. to interview only the best qualified candidates.
 - ii. not to make any appointment as a result of this advertisement.

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